

INDOOR ARENA GROUNDSKEEPER – Winter

November-April

INDEPENDENT CONTRACT - \$2,700

The Independent Contract is entered into as of the 1st day of November, 2023, between the Lander Old Timer's Rodeo Association (LOTRA) and _____ (the "contractor").

LOTRA and Contractor agree as follows:

SECTION 1: PREMISES

The following duties include (and are not limited to):

- a) Arena watering and grooming will be as necessary to prevent dust and maintain the arena footing for various uses. It is recognized that the frequency of watering will vary depending upon temperature and use. Generally watering will be less often during cold and freezing temperatures and more often as the temperatures moderate. Generally grooming intervals may be more frequent than watering intervals. Coordination with individuals in charge of different events will be necessary to determine the arena footing requirements. Grooming the arena 5 times per week, in addition to LOTRA-sponsored weekend events.
- b) Keeping arena area clean (trash, dust, manure, etc.), excluding cattle areas. Trash cans shall be emptied a minimum of twice monthly and all trash under bleachers must be picked up weekly and after every event.
- c) Maintain tractor(s) and attachments in good working order (maintenance, cleaning report needed replacement parts, fuel, etc.).
- d) Responsible for all miscellaneous equipment (chute, sprinkler system, water hoses, rakes, wheelbarrows, doors, etc.).
- e) Provide arena services for LOTRA-sponsored events
 - a. Able to work weekends if required
 - b. Includes preparation for event (cleaning before and after, watering, groom arena ground)
 - c. Groom arena during event if requested
- f) Items on checklist in Addendum A

SECTION 2: LIAISON AND EVALUATIONS

The LOTRA designated liaison for the Groundskeeper position will be the initial point of contact for said position. The Liaison will provide a plan for weekly reporting of duties performed.

There will be periodic job performance evaluations conducted for both the Groundskeeper and backup person as determined by the LOTRA Board of Directors.

SECTION 3: MONTHLY MEETINGS

Attendance at monthly LOTRA Board meetings is required in order to provide an update on activities occurring at the barn (routine or extra).

SECTION 4: BACK UP PERSON

It is understood there may be times that due to sickness or choice, the Groundskeeper will need someone to fill in the required duties. A backup person who has been approved by the LOTRA Board of Directors will provide necessary backup duties in those instances. Compensation for such backup duties will be determined jointly by the Groundskeeper contractor, the backup person, and the LOTRA Board of Directors. The backup person must be approved by the LOTRA Board of Directors PRIOR to providing backup services.

SECTION 5: CONTRACTUAL AMOUNT

\$450.00 paid in equal installments from November 1, 2023 - April 30, 2024.

Single Membership (\$325 value) The single membership benefit applies to one contract if multiple contracts are awarded to the same person.

SECTION 6: LIABILITY INSURANCE

Must provide proof of Liability Insurance with LOTRA and the City of Lander listed as additional insured parties.

SECTION 7: REPAIRS

Responsible for recognizing when repairs are needed (on structure or equipment) and report as necessary.

SECTION 8: EXTRA SERVICES

Compensation will be extra for non-LOTTRA events. This position has first right to work the arena for any non-LOTTRA event that would pay directly, beginning November 1, 2023.

SECTION 9: TERMS AND TERMINATION

This a contractual position and may be terminated by either party upon written notice.

The position will be advertised on an annual basis.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

_____ (Contractor)

Lander Old Timer's Rodeo Association

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

